



University of Glasgow



Course 1: Developing as a Leader Pilot Project Background Information

Thank you for your expression of interest in **Course 1: Developing as a Leader** which will be the first course in a new **PG Certificate in Developing Leadership and Learning**. This sheet will give you information on the arrangements for this first course.

Key Questions:

- **Who is the programme for?**
- **What is covered in course 1?**
- **What are the fees for the course?**
- **How will the course be delivered?**
- **When will the course start?**
- **What is the pilot project?**
- **What happens after course 1?**
- **How do I apply?**

1. Who is this Programme For?

This new programme is designed to support teachers wishing to build their confidence and practice as leaders. It is intended for both teachers who aspire to or are in the early stages of developing their leadership role, as well as experienced teachers seeking to enhance their skills in working collaboratively.

2. What is covered in course 1?

Course 1 is an introduction to leadership in schools and will explore different aspects of what it means to be a leader. An important focus of the course is the self evaluation of leadership skills and the planning of professional development.

Aims

- To develop participants' awareness of their leadership potential;
- To explore the nature of teacher leadership.

Areas

- Professional responsibilities;
- Personal leadership;
- Introduction to leadership;
- Teacher leadership;
- Self management;
- Obtaining and using feedback;
- Planning professional development;
- Use reading as a critical lens to self evaluate practice and development.

Assessment Task

The assessment task has two parts:

- Reflective self evaluation of leadership skills
- Discussion of critical issues in leadership

3. What are the fees?

The fee for each course in the programme is £675 payable to the University in which the applicant enrolls. There is a 15% discount on the fees for E15 members and so the fees here are £570.

4. How will the course be delivered?

Teaching and Learning

The model of learning embedded within the proposed programme is the development of theory in practice and so participants will learn through:

- Reflecting upon, analysing and evaluating their experience and their leadership and professional practice, and applying what they have learned drawing on the ideas and experience of others through professional dialogue with peers and tutors;
- Reading and accessing other sources of information;
- Using a variety of sources to formulate principles of leadership in relation to specific professional actions and subjecting these to further evaluation;
- Developing and leading a small scale school based project.

Each of the three courses will afford opportunities to learn and develop leadership skills through a stimulating programme using blended learning which combines:

- Small group work;
- Relevant theory;
- Face-to-face tutoring and support;
- On line learning;
- Leading and managing small scale projects in school;
- Opportunities to work with colleagues in other schools to develop shared understandings.

Draft Timetable

Course 1: Developing as a Leader

Session 2009-2010

Seminars

In session 09-10 there will be three half day seminars (9.30am – 1.30pm) held on Saturdays at the respective University. Participants are expected to attend these.

University of Edinburgh Cohort		
Induction Session	Saturday 14 November 2009	9.30am - 1.00pm
Seminar 1	Saturday 16 January 2010	9.30am - 1.00pm
Seminar 2	Saturday 27 February 2010	9.30am - 1.00pm

University of Glasgow Cohort		
Induction Session	Saturday 21 November 2009	9.30am - 1.00pm
Seminar 1	Saturday 23 January 2010	9.30am - 1.00pm
Seminar 2	Saturday 6 March 2010	9.30am - 1.00pm

In addition the course will include other learning activities which participants will complete:

- **Self Study Activities:** a self study guide which includes a range of learning activities will be provided for each participant to support their preparation for the seminar days.
- **Online discussions:** as part of the course participants will be involved in short discussions online.
- **Collaborative tasks:** participants will work in small groups to complete a short collaborative task.
- **Practical activities:** as part of the self evaluation participants will undertake some practical tasks in school.

In addition, there will be opportunities for participants to meet together informally in local venues.

5. When will the course start?

The first semester session held at the:

- **University of Edinburgh on the 14th of November 2009**
- **University of Glasgow on 21st November 2009**

This will be an induction programme for the course. Participants prior to this will be sent some materials to prepare for this session. This will also be an opportunity for participants to raise any questions.

6. What is the pilot project?

The Post Graduate Certificate in Developing Leadership and Learning is a new programme and so the programme team will be undertaking a detailed review of Course 1. Participants will enrol with one of the two universities and complete the course including the assignment for assessment. In addition, the participants will be asked for feedback about their experiences on the course. This feedback will be mainly through written questionnaires but there will also be some group and individual discussions.

7. What happens after course 1?

Participants who successfully complete Course 1 can progress to Courses 2 and 3 in the following session and so complete the full programme for the PG Certificate in Developing Leadership and Learning.

Course 2:

Aims

The main aim of this course is to allow participants to develop their leadership potential and reflect on how they might exercise leadership in their own school setting. Here the focus is on working with and leading staff as a teacher leader.

- To explore the nature of collaborative practice
- To evaluate skills and reflect on working collaboratively with other teachers.

Areas

- School culture- analysing collaborative cultures;
- Distributed, democratic and creative leadership;
- Working collaboratively and developing practice;
- Team working and team building;
- Managing meetings;

- The importance of communication;
- Dealing positively with conflict;
- Using reading for generate criteria and critically appraise cultures;
- Identifying learning targets and using reading to inform practice.

Course 3:

Aims

The main aim of this course is to enable participants to lead a small-scale collaborative project successfully, in accordance with sound educational values, using appropriate knowledge and understanding and professional abilities.

- To plan, conduct and evaluate a small scale collaborative project in school.
- To critically review development as a teacher leader.

Areas

- Planning a small scale improvement project
- Implementing and evaluating a small scale project
- Understanding change processes
- Thinking about improvement and change
- Evidence informed practice
- Being a leading professional
- Project planning and management
- Reflecting on learning and development

The certificate programme is part of a Masters pathway and can be used towards a Masters degree in education and leadership at either the University of Glasgow or Edinburgh. APL for this certificate may be available for the Chartered Teacher Programme.

8. How do I apply?

You will have completed an expression of interest form. The next step is to make a formal application indicating your choice of University. As part of the application you must include:

- A statement regarding your reasons for wishing to undertake the programme.
- A supportive statement from your head teacher or appropriate line manager

Details of these are included in the application form.